



# Application for Employment

## Personal Information

\_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

\_\_\_\_\_ Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

( \_\_\_\_\_ ) Telephone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Are you legally authorized to work in the United States?  Yes  No

IL applicants - Are you at least 21 years of age?  Yes  No

All other applicants - Are you at least 18 years of age?  Yes  No

Have you been employed by Stop-N-Go before?  Yes (location and dates: \_\_\_\_\_)  No

Do any of your friends/relatives work at SNG?  Yes (name/s & store/s: \_\_\_\_\_)  No

Have you ever been convicted of a crime or are you subject to any pending criminal charges? A conviction or a pending criminal charge will not necessarily disqualify you from employment; it will be considered only as it may relate to the job you are seeking.

No  Yes (please describe and provide dates): \_\_\_\_\_

Date available: \_\_\_\_\_ Desired rate of pay: \_\_\_\_\_ Location preference: \_\_\_\_\_

Type of employment desired:  Full-time  Part-time  Seasonal

Indicate the days and times you are available to work:

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_

Friday \_\_\_\_\_ Saturday \_\_\_\_\_ Sunday \_\_\_\_\_ Holidays \_\_\_\_\_

With "1" being the shift you prefer the most, rank in 1, 2, 3 order your preference for the following shifts:

Days: \_\_\_\_\_ Afternoons/evenings: \_\_\_\_\_ Midnight/overnight: \_\_\_\_\_

<u>Education</u>	<u>Name and Location</u>	<u>Major</u>	<u>Graduated?</u>	<u>Degree</u>
High School	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
College	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Other	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

Provide any additional information needed to describe your qualifications for the position for which you have applied:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employment History**

List your most recent job first. If you are submitting a résumé with your application, this section must still be completed.

Company	<b>Dates Employed</b>		<b>Job Duties</b>
Address	From	To	
City, State, Zip			
Position(s) Held	<b>Rate of Pay</b>		
Immediate Supervisor and Telephone #	Beginning	End	
Reason for Leaving			Can we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Company	<b>Dates Employed</b>		<b>Job Duties</b>
Address	From	To	
City, State, Zip			
Position(s) Held	<b>Rate of Pay</b>		
Immediate Supervisor and Telephone #	Beginning	End	
Reason for Leaving			Can we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Company	<b>Dates Employed</b>		<b>Job Duties</b>
Address	From	To	
City, State, Zip			
Position(s) Held	<b>Rate of Pay</b>		
Immediate Supervisor and Telephone #	Beginning	End	
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Company	<b>Dates Employed</b>		<b>Job Duties</b>
Address	From	To	
City, State, Zip			
Position(s) Held	<b>Rate of Pay</b>		
Immediate Supervisor and Telephone #	Beginning	End	
Reason for Leaving			Can we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Identify and explain any gaps in employment that are two weeks long or greater: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**References**

Please provide three **business** references. **Do not list personal references.**

Name	Telephone Number	Relationship to you

**Prior Experience**

Have you had any previous experience in a retail work environment?  Yes  No

Do you have previous cash handling experience?  Yes  No

**Notice to Wisconsin Applicants**

Wisconsin State law Section 29.66.054(11) (b) requires that any store selling beer must have a person with an operator’s license on duty during selling hours. Since this law applies to Stop-n-Go, you will be required, in most cases, to obtain an operator’s license. This license is issued in your name and is usable with other employers; therefore, you will be required to obtain and pay for your own license. Stop-N-Go will pay for license renewals. Applicants who are unable to obtain an operator’s license may not be considered for hire and employees who are unable to obtain an operator’s license may be terminated.

**Notice to ALL Applicants**

By signing below, I hereby authorize Stop-N-Go to contact, obtain and verify the accuracy of information contained in this application from all previous employers, educational institutions and references. I also hereby release from liability Stop-N-Go and its representatives for seeking, gathering and using such information to make employment decisions, and all other persons or organizations for providing such information.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or Stop-N-Go can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law. No representative of the Company, other than the President, has the authority to enter into any agreement for a specified period of time or make any agreement contrary to the foregoing. Any such agreement must be in writing and signed by the President. No one has the authority to make any verbal statements to an employee that alters the employee’s employment-at-will status.

I understand that I may be required to submit to a background investigation or take a pre-employment drug test to qualify for employment. If I am offered employment or start work before the background investigation or drug test is completed, I understand that my employment is contingent on satisfactory results of the investigation and drug test.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I further certify that the information provided on this application is true and complete to the best of my knowledge and understand that any omission, falsification, misstatement or misrepresentation may be reason for withdrawal of an offer of employment or subsequent dismissal, if employed. I understand that any information provided may be investigated as allowed by law. I consent to the release of information about my ability(ies), employment history and fitness for employment by employers, schools, law enforcement agencies and other individuals and organizations. This consent shall continue to be effective during my employment, if I am hired. I certify that, to the best of my knowledge and belief, all of the statements contained herein and on any attachments are true, correct, complete and made in good faith.

- 1. I understand that if I am hired by Stop-N-Go and I am subsequently unable to obtain an operator’s license, my employment may be terminated. Initial: \_\_\_\_\_
- 2. I understand that employees are hired by the Stop-N-Go company; not by a specific store. As such, employees may be scheduled to work at different locations within reasonable proximity to each other. Initial: \_\_\_\_\_
- 3. I understand that Stop-N-Go does not make any guarantees regarding the number of hours available for work and I may be asked to work 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> shift. I also understand that Stop-N-Go stores are open every day of the year and I must be available to work on weekends and holidays, subject to limited and case-by-case exceptions as required by fair employment laws. Initial: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date